



BSB50120

# Diploma of Business

**STUDY ONLINE**

*This course is for...*

Administrators, HR Managers, Project Managers,  
Customer Service, Marketing Professionals

## Course Details

**Course Code:**  
BSB50120

**Duration:**  
6-12 months  
(depending on  
experience)

**Delivery:**  
Online + Unlimited  
Phone Sessions

**Nationally  
Recognised:**  
Yes

**Entry Requirements:**  
Please click the link  
below to view entry  
requirements for this  
course

[Click Here](#)



## Who is this course for?

If you are looking to develop your career and gain Formal recognition of your current business skills. During this course, you will learn how to manage business resources, budgets, financial plans, meetings, business risk, and successfully lead communication in your workplace.

## Specialise your skills

The Diploma of Business can be specialised to match your work experience and career goals!

### Specialised Dual Diploma of Business Combinations

Click on one of the options below to learn more

- Operations
- Operations (Admin focus)
- Business Development
- Organisational Development
- Compliance

### Here's what one of our students thinks...

"This qualification has made me a lot more confident.

When I am at work and people question me about the processes I have put in place, I can back myself up as I have all the knowledge behind me now."

Simone Blackmore

## Where can this course take you?

Your pathway into University! Gain entry into 2nd year University (Accounting, Business, Management, IT, or Hospitality studies) or entry into a 1st Year University Degree with over 30 courses to choose from.

Eligibility for a membership with Professional Associations, such as Institute of Managers and Leaders and The Australian Institute of Office Professionals



**Phone**

1800 998 500



**Website**

[globaltraining.edu.au](http://globaltraining.edu.au)



**Email**

[enrol@globaltraining.edu.au](mailto:enrol@globaltraining.edu.au)



**Live Chat**

[gti.edu.au/contact](http://gti.edu.au/contact)

## How Much Will It Cost? - NSW Funded

There is lots of funding available at the moment: subsidies, payment plans, government grants that may make your course 100% FREE or at least pay \$0 upfront to start...

You are welcome to have a browse of our funding options page by [Clicking Here](#) but you'll probably find more than one that will fit you.

To see what you are eligible for, either complete the free funding quiz below quick or just give us a call on 1800 998 500 and we will work out the best option for you.

### NSW Smart and Skilled Subsidy

You may be eligible for a fully funded FREE qualification with us through the NSW Skilling for Recovery – JobTrainer program.

Take advantage while the government helps pay for your course. Don't miss out on this opportunity to stand out from the crowd on your next job application.

[CLICK HERE  
FOR MORE INFO](#)



NSW Funding

*"This Training is subsidised by the NSW Government"*

## Units

There are **12 units** in this qualification.

**BSBCRT511**  
Develop critical thinking in others

**BSBFIN501**  
Manage budgets and financial plans

**BSBOPS501**  
Manage business resources

**BSBSUS511**  
Develop workplace policies and procedures for sustainability

**BSBXCM501**  
Lead communication in the workplace

**BSBOPS504**  
Manage business risk

**BSBTWK503**  
Manage meetings

**BSBWHS411**  
Implement and monitor WHS policies, procedures and programs

**BSBPEF402**  
Develop personal work priorities

**BSBOPS404**  
Implement customer service strategies

**BSBSTR502**  
Facilitate continuous improvement

**BSBWHS521**  
Ensure a safe workplace for a work area

Click the **FREE FUNDING QUIZ** icon on the right and complete a few questions to find out which funding option suits you best.

**FREE FUNDING QUIZ**  
[gti.edu.au/funding-quiz](http://gti.edu.au/funding-quiz)

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## NEXT STEPS

**1**

### Choose Funding

Complete our **Funding Quiz**  
OR **Call Us on 1800 998 500** to find out what funding you are eligible for

**2**

### Enrol!

Meet your Completion Coach and Trainer and get started on your course.

**Call us today on  
1800 998 500!**